

Permit Purchase and Permit Printing

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Comprehensive Online Regulatory & Enforcement System

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Returning User

* * are required.

*User ID:

*Password:

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New User

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You must create a new online account even if you already use e-services. Your online account is separate from your e-Services account.



Sign-up and manage your licenses

Welcome to the Comprehensive Online Regulatory and Enforcement System. If you are a new user and wish to use this system, please select the "Register a new account" link on the left hand side of your screen.

If you have forgotten your user ID or password, select the appropriate link on the left hand side of your screen to recover your account.

Video Tutorials

- [Video: New Account](#)
- [Video: New Application](#)
- [Video: License Renewal](#)
- [Video: New Account Android](#)
- [Video: New Application Android](#)
- [Video: New Account iPhone](#)
- [Video: New Application iPhone](#)

THIS SYSTEM IS FOR AUTHORIZED USE ONLY!

Use of this system constitutes consent to monitoring, interception, recording, reading, copying or capturing by authorized personnel of all activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties.

From the Quick Start Menu

Select the type of permit that the customer wants to purchase

Click Select

The screenshot shows the user interface for the TN Department of Commerce & Insurance. At the top left is the department logo. At the top right, it indicates the user is logged in as 'Hodgin, James Rob' with links for 'Update Profile' and 'Logoff'. The main content area is titled 'Quick Start Menu' and includes a sub-header 'To start choose an option and you will return to this Quick Start menu after you have finished.' There are two main sections: 'Manage your License, Permit or Registration information' and 'Additional Activities'. The first section has a dropdown menu for 'Electrical Permit only #3430' with options like 'Standard Electrical', '<Choose Application>', 'Request Inspection', 'Print Permit', 'Purchase Re-Inspection Services', 'Purchase Add Services - Standard Elec', 'Purchase Add Services NSE Proposal', and 'Non-Standard Electrical Proposal'. The second section includes 'Make Online Payments', 'Make Offline Payments', and 'Add Existing License, Permit or Registration to your Account -- Such As Renewal'. A 'License Information' box on the right shows 'License Number: #3430' and 'License Type: Electrical Permit only' with a 'Show CE' button.

TN Department of Commerce & Insurance

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Quick Start Menu

To start choose an option and you will return to this Quick Start menu after you have finished.

- Manage your License, Permit or Registration information**
 - Electrical Permit only #3430
 - Standard Electrical **Select**
 - <Choose Application>
 - Request Inspection
 - Print Permit
 - Purchase Re-Inspection Services
 - Purchase Add Services - Standard Elec **Select**
 - Purchase Add Services NSE Proposal **Select**
 - Non-Standard Electrical Proposal
 - Standard Electrical **Select**
- Additional Activities**
 - Make Online Payments
 - Make Offline Payments
 - Add Existing License, Permit or Registration to your Account -- Such As Renewal **Select**

License Information [Show Details](#)

License Number: #3430
License Type: Electrical Permit only
[Show CE](#)

Click Next

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- Introduction
- Function Suitability**
- Name and Personal/Organization Details**
- Contact Information
- Electrical Provider
- Inspection Services
- Contractor
- Affirmation Detail
- Attachments
- Summary (pre-fees)

Standard Electrical - Introduction

This application is for the purchase of electrical permits and inspections for installation of electrical conductors and equipment within or on public and private buildings or other structures, including manufactured homes, modular building units and recreational vehicles not otherwise exempt under the provisions of Tenn. Code Ann. Title 68, Chapters 102 and 126; and floating buildings and other premises such as yards, carnivals, parking and other lots; and industrial substations. Installation of conductors that connect to the supply of electricity. Installations of other outside conductors on the premises.

Press "Next" to continue.

Press "Cancel" to cancel this application and return to the main menu.

Final processing of your application is subject to administrative review.

Next **Cancel**

Ask the customer the question and answer accordingly (Yes or No) for each

Click Next

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Introduction

Function Suitability

Name and Personal/Organization Details

Contact Information

Electrical Provider

Inspection Services

Contractor

Affirmation Detail

Attachments

Summary (pre-fees)

Standard Electrical - Function Suitability

Answer the questions and press "Next".

Press "Previous" to return to the previous section.

Press "Cancel" to cancel this application and return to the main menu.

Question	Answer
Will the purchase of this permit be for electrical services within the range of 0-1000 amperes capacity?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Did the project at the construction location fail an inspection?	<input type="radio"/> Yes <input type="radio"/> No

[Previous](#) [Next](#) [Cancel](#)

Enter the name of the Organization (Contracting Company) or Home Owner (only the Home Owner if the homeowner is purchasing the permit to perform work or their own property)

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Introduction

Function Suitability

Name and Personal/Organization Details

Contact Information

Electrical Provider

Inspection Services

Contractor

Affirmation Detail

Attachments

Summary (pre-fees)

Standard Electrical - Name and Organizational Details

Please review your organizational details and press "Next" to continue.

Press "Previous" to return to the previous section.

Press "Cancel" to cancel this application and return to the main menu.

* Organization/ Home Owner Name:

Doing Business As/ Home Owner Name:

Previous

Next

Cancel

Enter the three (3) required addresses with the required information.

- Main
- Construction Location
- Owner (permit owner)

Click Next

Zip codes can be looked up and will auto populate the city, State, county and country

If multiple counties are presented confirm the county with the customer

If an address is the same as one that has already been entered the copy button can be used to copy the information

TN Department of Commerce & Insurance

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Standard Electrical - Contact Information

Main address: Contractor or home owner purchasing the permit. **Note:** A valid phone number and email address is highly recommended.

Construction address: Location the electrical services will be performed. **Note:** Please enter all information in the required areas notated with a * (red asterisk). The street number and street address can be the lot number or N/A.

Owner address: The contact information for the purchaser of the permit.

Main address: Contractor or home owner purchasing the permit.

- * Street Number:
- * Address:
- * Zip Code:
- * City:
- * State:
- * County:
- Country:
- Phone Number: (999-999-9999)
- Extension:
- E-mail:
- Fax #:
- Website:

☐ Construction address: Location the electrical services will be performed.

Copy From:

* Street Number:

* Address:

* Zip Code:

* City:

* State:

* County:

Country:

* Phone Number: (999-999-9999)

Extension:

Title:

* First Name:

Second Name:

* Last Name:

Or

* Organization Name:

[-] Owner address: The contact information for the purchaser of the permit.

Copy From:

* Street Number:

* Address:

* Zip Code:

* City:

* State:

* County:

Country:

* Phone Number: (999-999-9999)

Extension:

E-mail:

Title:

* First Name:

Second Name:

* Last Name:

Or

* Organization Name:

Based on the construction location county you will be presented of a list of Electrical providers

Select the provider for the construction location

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Introduction

Function Suitability

Name and Personal/Organization Details

Contact Information

Electrical Provider

! Inspection Services

Contractor

Affirmation Detail

Attachments

Summary (pre-fees)

Standard Electrical - Electrical Provider

NOTE: It is the permit purchaser's responsibility to make necessary contact with the power provider that will be serving you before permits are purchased.

If you do not see your electrical provider in the list, check the construction location county in contact information to ensure that it is correct. Press "Back" to return to the previous screen.

Press "Next" to continue.

Press "Cancel" to cancel this application and return to the main menu.

*
Please select the Electrical provider associated with the construction address.


1416-JELICO ELECTRIC SYSTEM - - JELICO ▾
1416-JELICO ELECTRIC SYSTEM - - JELICO
1494-LAFOLLETTE UTILITIES - - LAFOLLETTE
763-CLINTON UTILITIES BOARD - - CLINTON

[Back](#) [Next](#) [Cancel](#)

Select who is purchasing the permit (Contactor or Home Owner)

Select the permit type and the Occupancy type

Select the service that the customer needs



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- Introduction
- Function Suitability
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- Summary (pre-fees)

Standard Electrical - Inspection Services

A minimum of two (2) inspections shall be required on wiring installed within or on public and private buildings or other structures. The installer shall notify the electrical inspector in writing whenever any part of a wiring installation is to be hidden from view by insulation or the permanent placement of part of the building. No wiring or raceways shall be concealed until it has been inspected and approved by the inspector. A final inspection shall be requested upon completion of the entire electrical installation.

NOTE: An HVAC inspection must be purchased if a HVAC system is to be installed at the construction location. Final inspection will not pass inspection without an HVAC inspection, if needed.

Fee Schedule

Service Size	0-200	201-400	401-600	601-1000	Rough-In	HVAC	Re-Inspect	Consultation	Service Release	Temporary
Permit Fee	\$35.00	\$40.00	\$50.00	\$90.00	\$35.00	\$35.00	\$35.00	\$50.00	Based on Service Size	Based on Service Size

Press "Back" to return to the previous screen.
 Press "Next" to continue.
 Press "Cancel" to return to the main menu.

Contractor/LLE
 Home Owner

Permit Type: ▼
 Occupancy Type: ▼

Service Size/ Per Permit Fee	Final Inspection	Service Release	Temporary	Occupancy Authorization	# of Floors
0 - 200/ \$35.00 per permit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
201 - 400/ \$40.00 per permit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
401 - 600/ \$50.00 per permit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
601 - 1000/ \$90.00 per permit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Inspection Type

Rough In/
\$35.00 per permit

HVAC/
\$35.00 per permit

Consultation/
\$50.00 per permit

Back
Next
Cancel

If the purchaser is a contractor, you will need to enter their license information

Select the type of contractor that they are.

Enter their license number if know or do a Name Search to locate the correct contractor

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Standard Electrical - Contractor

Please visit <http://verify.tn.gov/> to verify the contractor performing the work at the construction location is currently licensed in the State of Tennessee.

Enter License Number and press "Find" to validate contractor.

Press "Name Search" to lookup a contractor by name.

Press "Back" to return to the previous screen.

Press "Next" to continue.

Press "Cancel" to cancel this application and return to the main menu.

Contractor

* License Type:

* License Number:

Name Search

1801 Contractor
3303 Alarm Contracting Company
4001 Limited Licensed Electrician

Back **Next** **Cancel**

Confirm that the contractor information displayed is correct and click next

If selected as 'Home Owner' no contractor information is required.

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Introduction

Standard Electrical - Contractor

Function Suitability

Please visit <http://verify.tn.gov/> to verify the contractor performing the work at the construction location is currently licensed in the State of Tennessee.

Name and Personal/Organization Details

Enter License Number and press "Find" to validate contractor.

Press "Name Search" to lookup a contractor by name.

Contact Information

Press "Back" to return to the previous screen.

Electrical Provider

Press "Next" to continue.

Inspection Services

Press "Cancel" to cancel this application and return to the main menu.

Contractor

* License Type:

Affirmation Detail

* License Number:

Attachments

* Name: BELL ELECTRIC HEATING COOLING LEE SIGN

Summary (pre-fees)

* License Number: 51976

* License Status: Active

* License Expiry: 01/31/2020

Enter the contact information of the person appearing before Issuing Agent

Logged in as *Whaley, Kimberly*

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Introduction

! Function Suitability

! Name and Personal/Organization Details

! Contact Information

! Electrical Provider

! Inspection Services

Contractor

Affirmation Detail

Attachments

Summary (pre-fees)

Standard Electrical - Affirmation Detail

Affirmation Detail

Contact information for the individual completing application/appearing in front of Issuing Agent

* First Name

* Last Name

* Position/Title

* Phone Number

Email

Back

Next

Cancel

This screen is for attachments – no information is required to be attached.

Click Next


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Introduction	Standard Electrical - Attachments
Function Suitability	<p>For your convenience, this section is provided for any files you would like to submit. The file formats accepted at this time include txt, cxt, gif, jpeg, jpg, png, doc, docx, rtf and pdf.</p>
Name and Personal/Organization Details	<p>Locate a file with the "Browse" button, then select "Open." To finish uploading your attachment, select "Attach."</p>
Contact Information	<p>Press "Next" when there are no more files to attach.</p>
Electrical Provider	<p>Press "Back" to return to the previous screen.</p>
Inspection Services	<p>Press "Cancel" to cancel this application and return to the main menu.</p>
Contractor	File Name: <input type="text" value="Choose File No file chosen"/>
Affirmation Detail	Notes: <input type="text"/>
Attachments	<input type="button" value="Attach"/> <input type="button" value="Back"/> <input type="button" value="Next"/> <input type="button" value="Cancel"/>
Summary (pre-fees)	

Review application summary – edit any sections as needed

If complete click Next



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Insurance

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- Introduction
- Function Suitability
- Name and Personal/Organization Details
- Contact Information
- Electrical Provider
- Inspection Services
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- Affirmation Detail
- Attachments
- Summary (pre-fees)

Standard Electrical - Application Summary

Review the data and press "Next" to continue.
Press "Previous" to return to the previous section.
Press "Cancel" to cancel this application and return to the main menu.

Application Details	License Type: Standard Electrical Application Date: 01/16/2020
----------------------------	--

Organization Detail:	Organization Name: Bell Electric Doing Business As Name: Bill Campbell Entity Type:
	Edit

General Addresses	<p>Main address: Contractor or home owner purchasing the permit. Edit</p> <p>500 James Robertson Parkway</p> <p>NASHVILLE , Tennessee Davidson 37221 US</p> <p>Phone Number: 123-456-7412</p> <p>E-mail: james.r.hodgin@tn.gov</p> <hr/> <p>Construction address: Location the electrical services will be performed.</p> <p>Lot 1 Hunter's Lane Subdivision New subdivision off highway 41 CARYVILLE , Tennessee Campbell 37714 US</p> <p>Phone Number: 123-456-7412</p> <hr/> <p>Owner address: The contact information for the purchaser of the permit.</p> <p>500 James Robertson Parkway</p> <p>NASHVILLE , Tennessee Davidson 37221 US</p> <p>Phone Number: 123-456-7412</p> <p>E-mail: james.r.hodgin@tn.gov</p>
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Affirmation Detail [Edit](#)

First Name: **Bill**
 Last Name: **Campbell**
 Position/Title: **Owner**
 Phone Number: **123-456-7412**
 Email:

Issuing Agent

Name: **BRADLEY COUNTY BUILDING INSPECTIO**
 License Number: **3430**

Contractor [Edit](#)

Name: **BELL ELECTRIC HEATING COOLING LEE SIGN**
 License Number: **51976**
 Main Address: **705 BRIKS BERRY CT.**

NASHVILLE , TN Davidson
37221 US
 Phone Number: **615-496-3544**
 Extension: **3544**
 E-mail: **nguyen.long4@yahoo.com**

Electrical Provider [Edit](#)

Name: **1416-JELLICO ELECTRIC SYSTEM**

Inspection Services [Edit](#)

Permit User: **Contractor**
 Permit Type: **Single Family**
 Occupancy Type: **Residential**

Service Size	Inspection			Occupancy Authorization	# of Floors
	Final	Service Release	Temporary		
0 - 200	1	1	1		2
201 - 400					
401 - 600					
601 - 1000					

Inspection Type:
 Rough In: **1**
 HVAC: **1**
 Consultation:

[Previous](#)
[Next](#)
[Cancel](#)

Enter the response to the attestation

Click Submit

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Introduction	Standard Electrical - Attestation
Function Suitability	Press "Previous" to return to the previous section.
Name and Personal/Organization Details	Press "Submit" to continue.
Contact Information	Press "Cancel" to cancel this application and return to the main menu.
Electrical Provider	I hereby attest, under penalty of perjury, by pressing "Submit," that I am authorized to purchase this permit for the property listed or authorized as an Issuing Agent to process the purchase of this permit for the property listed. I further authorize that by pressing "Submit," I am authorizing such payment to be made or accepting payment as the Issuing Agent. I understand that failure of the payment to process correctly may result in penalties as if the payment had not been made, and the permit holder remains liable for such charges, as provided by law, and any penalties or permit revocation that may attach.
Inspection Services	<input type="checkbox"/> Yes
Contractor	<input type="radio"/> No
Affirmation Detail	
Attachments	
Summary (pre-fees)	

[Previous](#) [Submit](#) [Cancel](#)

After clicking submit the application summary will be sent via email

Application Summary

1/16/20 8:07 AM

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License Type:	Standard Electrical
File Number:	587914
Application:	Standard Electrical
Application Date:	01/16/2020 (mm/dd/yyyy)

Organization Detail


Organization Name:	Bell Electric
Business Name:	Bill Campbell

Addresses

Main address: Contractor or home owner purchasing the permit

Click Pay Now for Credit Card and eCheck payments - additional instruction continue below

Click Pay Offline for Cash Payments – If it is a cash payment you will take the amount presented and then click Pay Offline – Then proceed to print the permit using the field number on the application summary email. (Instructions are included below under the heading “Print Permit”)



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Fee and Summary Report

Your application data has been submitted. Click on "View PDF Summary Report" and print this report for your records.
You are required to pay the amount below for your application to be processed.
Press "Pay Offline" to proceed with offline payment.
Press "Pay Now" to proceed to the fee payment page.

Fees	
SE Final 0-200:	\$35.00
Electrical Agent Fee:	\$2.00
SE Rough In:	\$35.00
SE HVAC Fee:	\$35.00
SE Serv Rel 0-200:	\$35.00
SE Temp 0-200:	\$35.00
Total Amount Due:	\$177.00


[Pay Offline](#) [Pay Now](#) [View PDF Summary Report](#)



Select the fee

Select the type of payment that the customer will be using

Click Next



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Online Application Payment

Select the application(s) that you wish to pay for and press "Next" to continue.
Press "Show Fee Details" to show a breakdown of the fee amounts
Press "Cancel" to return to the Quick Start Menu.

Application Number	Description	License Number	License Type	Applicant Name	Fee
231	Standard Electrical		Electrical Permit	BELL ELECTRIC	\$177.00 <input type="checkbox"/>

Payment Method

- American Express
- Discover
- eCheck
- MasterCard
- PIN-less Debit
- Visa

Click Next

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Confirm Payment Details

To proceed with the payment process for the displayed application(s) and payment method, click "Next".
Press "Cancel" if you wish to return to the Online Application Payment screen to select a different payment method.

Application Number	Description	Applicant Name	Fee
231	Standard Electrical	BELL ELECTRIC	\$177.00
Total			\$177.00


Payment Method: **American Express**

Next **Cancel**

Review the Billing information with the customer and make any needed updates (information is pulled from the main address)

Enter the credit card or eCheck information

Click Submit



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Insurance

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Payment Card Information

The Billing Information pre-populated below was obtained from the MA - Main Address associated with your license.
You may use any of the identified accepted payment card types without returning to the previous screens to change your method of payment.


I hereby attest, under penalty of perjury, by pressing "Submit", that I am authorized to make payment from the account entered into the "Payment Card Information" fields and that, by pressing that button, I am authorizing such payment to be made. I understand that failure of such payment to process correctly may result in penalties as if I had not made the payment at all and I may remain liable for such charges, as provided by law, as well as any penalties that may attach.

Change your billing information if necessary. Enter your payment card information, then press 'Submit' to continue.
Press 'Cancel' to cancel this payment process.

Billing Information	Payment Card Information
* Name: <input type="text" value="Bell Electric"/>	Accepted: American Express, Discover, MasterCard, PIN-less Debit, Visa
* Mailing Address: <input type="text" value="500 James Robertson Parkway"/>	* Card Number: <input type="text"/>
* City: <input type="text" value="NASHVILLE"/>	* Expiration Month: <input type="text" value="▼"/>
* Country: <input type="text" value="United States"/>	* Expiration Year: <input type="text" value="▼"/>
* State: <input type="text" value="Tennessee"/>	* CVV: <input type="text"/>
* Zip/Postal Code: <input type="text" value="37221"/>	Amount: \$177.00
* Phone Number: <input type="text" value="123-456-7412"/>	
* Email Address: <input type="text" value="james.r.hodgin@tn.gov"/>	

Payment Confirmation Screen

Click Next



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Insurance

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Online Application Payment Success

Press "Next" to return to the Quick Start Menu.

Amount Paid:	\$177.00
Transaction Identifier:	4006511025
Trace Number:	960426

Application Number	Description	Applicant Name	Fee
8003-231	Standard Electrical	Bell Electric	\$177.00

[Next](#)

After clicking submit the payment summary will be sent via email



Tennessee Department of Commerce and Insurance Online Payment Summary

Amount Paid: 177.00
Transaction Identifier: 4006511025
Batch Trace Number: 960426
Payment Date: 01/16/2020

Application Number	Description	Applicant Name	Fee	Trace Number	Remitter	Beneficiary
8003-231	Standard Electrical	Bell Electric	177.00	960426	Hodgin, James Rob	Bell Electric

Print Permit

From the Quick Strat Menu select Print Permit and click select


The screenshot displays the user interface for the TN Department of Commerce & Insurance. At the top left is the department logo. The top right shows the user is logged in as 'Hodgin, James Rob' with links for 'Update Profile' and 'Logoff'. The main content area is titled 'Quick Start Menu' and contains a list of options. A dropdown menu is open over the 'Electrical Permit only #3430' option, with 'Print Permit' selected. To the right, a 'License Information' box shows the license number as #3430 and the type as 'Electrical Permit only', with a 'Show CE' button.

Quick Start Menu
To start choose an option and you will return to this Quick Start menu after you have finished.

License Information [Show Details](#)
License Number: #3430
License Type: **Electrical Permit only**
[Show CE](#)

- Manage your License, Permit or Registration information
 - Electrical Permit only #3430 <Choose Application> [Select](#)
 - <Choose Application>
 - Request Inspection
 - Print Permit**
 - Purchase Re-Inspection Services
 - Purchase Add Services - Standard Elec [Select](#)
 - Purchase Add Services NSE Proposal [Select](#)
 - Non-Standard Electrical Proposal
 - Standard Electrical
- Additional Activities
 - Make Online Payments
 - Make Offline Payments
 - Add Existing License, Permit or Registration to your Account -- SUCHAS Renewal [Select](#)

Select Permit Type



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Permit Selection

Press "Next" to continue.

Press "Cancel" to cancel this application and return to the main menu.

* Permit Type:

* Permit Number:

* File Number:

Enter the File number from the Application email

Application Summary

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License Type: Standard Electrical
File Number: 587914
Application: Standard Electrical
Application Date: 01/16/2020 (mm/dd/yyyy)

Organization Detail

Organization Name: Bell Electric
Business Name: Bill Campbell

Addresses

Click find



Logged in as *Hodgin, James Rob*

[Update Profile](#) | [Logoff](#)

Permit Selection

Press "Next" to continue.
Press "Cancel" to cancel this application and return to the main menu.


* Permit Type:

* Permit Number:

* File Number:

Confirm the construction location

Click Next



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Insurance

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[Update Profile](#) | [Logoff](#)


Permit Selection

Press "Next" to continue.
Press "Cancel" to cancel this application and return to the main menu.

* Permit Type:	<input type="text" value="Electrical Permit"/>	
* Permit Number:	<input type="text"/>	<input type="button" value="Find"/>
* File Number:	<input type="text" value="587914"/>	<input type="button" value="Find"/>
Location:	Lot 1 Hunter's Lane Subdivision New subdivision off highway 41 CARYVILLE Campbell TN 37714	
Contractor:	BELL ELECTRIC HEATING COOLING LEE SIGN	

The permit will display on the screen and you will be able to print it.

If the permit does not automatically display, ensure the you have the pop-up blocker turned off and try again.

 <p>500 James Robertson Parkway Nashville, TN 37243 Tel: 615-741-2981 https://www.tn.gov/commerce</p>		ELECTRICAL PERMIT	
Permit #:	3670100	Entity:	1922710
Electrical Provider:	1416-JELLICO ELECTRIC SYSTEM	Zip Code:	37714
County:	47013-Campbell		
<p>Tenn. Comp. R & Regs. 0780-02-01-.05(8) A copy of the permit shall be placed in the service equipment enclosure as soon as such enclosure is installed.</p>			
Expiration Date:	January 15, 2022		
Issue Date:	January 16, 2020		
Permit Type:	Single Family		
Permit Owner:	Bell Electric	Permit Owner Phone Number:	123-456-7412
Contractor Name:		Contractor Phone:	423-419-0004